



Financial Assessment Documentation Checklist

All items listed are required unless otherwise noted.

- Pre-Approval Letter from WSHFC lender
- Complete and signed Habitat application (online or paper)
- Release of information disclosure by all household members over 18.
- Identification documents on all household members; one photo ID (Driver's License/Passport/Residency Card) or two forms of supplemental ID (such as a birth certificate or social security card) for all household members.
- 3 months' most recent pay stubs for all household members
- Copies of completed and signed tax returns for the last two years with W-2's and/or 1099's for all household members
 - 2019 (Full tax return starting in June 16th / W-2s before then)
 - 2018
 - 2017 (Only if 2019 return is not available)
- Certified Copies of current year to date profit and loss statement if self-employed or current year-to-date receivables receipts.
- Current 3 months' bank statements for all household members
- Current Award letters for SSI, Social Security, SSDI, TANF, or other public assistance.
- Child support (**OPTIONAL**) or alimony payment records
- Divorce decree/legal separation/child support documents (if applicable)
- Proof of assets (401k, stocks, bonds, IRA) for all household members

You are responsible for making copies of any documents you need before turning the application in.

